

SUBHEAD A.1.

Correspondence 3.1
Meeting – 23/02/2012



Service	Estimate Provision	Outturn	Outturn Compared with Provision	
			Less/(More) than Provision	%
	€'000	€'000	€'000	
A.1. - Salaries, Wages and Allowances	38,794	37,429	1,365	3.52%

BRIEF

This subhead provides for the salaries and allowances of the **civil servants** employed in the Office (General Service, Professional and Technical, Service Officers and Cleaners). The current serving number of staff is 634 (end December 2011). The authorised numbers for 2012 (635) represents the level of authorised staffing as advised by Dept of Finance.

Details of the **2010** Estimate Provision and Outturn under this subhead are as follows:-

It should be noted that the original Estimated Provision of €37,430,000 was reviewed and increased to €38,794,000 prior to publishing

	<u>Estimate Provision</u>	<u>Outturn Total</u>	<u>% Decrease</u>
	€	€	
Minister of State & Admin Staff	24,440,750	23,627,000	3.15%
Architectural Branch	6,424,000	6,210,000	3.43%
Engineering Branch	4,411,890	4,265,000	3.33%
Other Professional & Tech Staff	1,642,920	1,588,400	3.32%
Overtime	256,040	182,000	2.89%
Social Welfare Employer's Contribution	1,618,400	1,556,600	3.82%
Totals	<u>38,794,000</u>	<u>37,429,000</u>	

Details of the **2011** Estimate Provision and Outturn under this subhead are as follows:-

	<u>Estimate Provision</u>	<u>Outturn Total</u>	<u>% Decrease</u>
	€	€	
Minister of State & Admin Staff	19,104,000	18,020,000	5.67%
Architectural Branch	9,504,000	8,950,000	5.83%
Engineering Branch	6,360,000	6,000,000	5.66%
Other Professional & Tech Staff	1,834,000	1,749,100	4.62%
Overtime	214,000	137,900	35.56%
Social Welfare Employer's Contribution	1,656,000	1,602,000	3.26%
Totals	<u>38,672,000</u>	<u>36,459,000</u>	

Staff Numbers	Authorised Numbers 2010	Serving Numbers at 31st December 2010	Authorised Numbers 2011	Serving Numbers at 31st December 2011
er of State and Administrative Staff (including Services Officers and Cleaners)	438	426	434	423
Architectural Branch	122	112	114	106
Engineering Branch	79	77	78	77
Other Professional and Technical Staff	30	29	30	28
Total	669	644	656	634

**2009
Expenditure
€42.142m**

**2010
Expenditure
€37.429m**

**2011
Expenditure
€ 36.459m**

SUBHEAD A.2.

Service	Estimate Provision	Outturn	Outturn Compared with Provision	
			Less/(More) than Provision	%
	€'000	€'000	€'000	
A.2. - Travel and Subsistence	1,476	940	536	36.32

Explanation for Saving: The saving relates to additional funds received from client Departments to offset travel costs incurred on maintenance works, additional restrictions on travel, and ongoing staff vacancies.

Subhead A.2. provides principally for the travelling expenses and subsistence allowances of officers whose salaries are borne on Subhead A.1.

BRIEF

Details of Estimate Provision and Outturn under this subhead are as follows:-

	2010 Expenditure €	2011 Estimate €
Travel and Subsistence arising from		
(1) Home Travel	797,000	1,172,000
(2) Foreign Travel	143,000	211,000

2009 Expenditure €1.096m	2010 Expenditure €0.940m	2011 Expenditure € 0.859m
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SUBHEAD A.3.

Service	Estimate Provision	Outturn	Outturn Compared with Provision	
			Less/(More) than Provision	%
	€'000	€'000	€'000	
A.3. - Incidental Expenses	1,200	793	407	33.9

Explanation for saving: The saving is due to a reduction in the employment of temporary short term workers and the reduction of miscellaneous expenses.

BRIEF

This subhead covers the cost of general administrative expenses of the Office i.e. staff training, agency services staff, stationery, advertisements, memberships, periodicals and books, technical equipment and miscellaneous supplies and services. There is also a small budget for entertainment at official launches.

2009	2010	2011
Expenditure	Expenditure	Expenditure
€0.869m	€0.793m	€0.765m

The breakdown under this subhead is as follows:

	<u>Outturn</u> <u>2010</u> €	<u>Estimate</u> <u>2011</u> €
1. General – staff training, stationery, advertisements, books, equipment, memberships and misc	€0.676m	€0.794m
2. Entertainment	€0.014m	€0.022m
3. Other – Uniforms, Supplies, Couriers & Printing Services & misc	€0.104m	€0.309m

The following is a breakdown of the Outturn by sub-division for 2010:

	€
Training	240,969
Staff Services Memberships	149,690
General (incl temporary staff)	126,893
Library	113,193
Miscellaneous	41,700
Public Relations (incl Advertising etc)	39,528
Supplies (incl Clothing etc)	35,944
Courier & Printing Services	26,373
Entertainment	13,424
Equipment	5,514
Total	793,228

SUBHEAD A.4.

Service	Estimate Provision	Outturn	Outturn Compared With Provision	
			Less/(More) than Provision	%
	€'000	€'000	€'000	
A.4. - Postal and Telecommunications Services	1,563	1,840	(277)	(17.72)

BRIEF

Details of Expenditure for 2010 and Estimate for 2011 under this subhead are as follows:-

[illegible]

SUBHEAD A.5.

Service	Estimate Provision	Outturn	Outturn Compared With Provision	
			Less/(More) than Provision	%
A.5. - Office Machinery and other Office Supplies and related services	€'000	€'000	€'000	
	2,070	2,729	(659)	(31.84)

Explanation for excess: The excess is due to the upgrading of telecommunication infrastructures linking OPW offices.

BRIEF

Subhead A5 covers the purchase and maintenance of:

- computer equipment (e.g. PCs, servers, disk storage etc.)
- data communications equipment (e.g. routers, firewalls, switches etc.)
- telephony devices (e.g. VoIP phone systems)
- printing devices (e.g. plotters, photocopiers etc.)
- computer software (inc. licence renewals)
- peripherals (e.g. scanners)
- computer training

The allocation for 2012 (i.e. €2,335,000) is lower than 2011 (i.e. €2,447,000) due to adjustments imposed by Dept of Finance. It has been falling steadily since 2008.

A further breakdown is as follows:

	Outturn 2011	Estimate 2012
Computer equipment and related items	€2.095m	€1.510m
Photocopying and printing equipment and related supplies	€0.117m	€0.100m
Other office machinery and related supplies	€0.094m	€0.084m
Computer Training	€0.033m	€0.011m
IT External Service Provision	€0.654m	€0.630m
Total	€2.993m	€2.335m

Comparison of expenditure 2009-2011:

2009	2010	2011
€3.225m	€2.729m	€2.993m

A5 – Main areas of Expenditure on Subhead A5 in 2010

	€
Maintenance/support	781,833
Software new/licences/upgrades	653,539
Contractors	600,937
Consumables	306,435
Hardware new/upgrade/replacements	140,917
Photocopying costs	100,990
Office equipment	80,846
Misc. payments	51,304
Training	12,379
Total	2,729,180

A5 – Main areas of Expenditure on Subhead A5 in 2011

	€
Maintenance/support	1,002,838
Software new/licences/upgrades	322,547
Contractors	654,516
Consumables	210,739
Hardware new/upgrade/replacements	558,617
Photocopying costs	117,409
Office equipment	68,281
Misc. payments	25,713
Training	32,586
Total	2,993,246

SUBHEAD A.6.

Service	Estimate Provision	Outturn	Outturn Compared With Provision	
			Less/(More) than Provision	%
A.6. - Office Premises Expenses	€'000	€'000	€'000	
	1,314	1,482	(168)	(12.77)

BRIEF

This subhead bears the expenses arising on various premises occupied by Civil Servants of this Office.

	Outturn 2010	Estimate 2011
1. Maintenance	€0.731m	€0.658m
2. Heat, light, fuel	€0.518m	€0.467m
3. Furniture and fittings	€0.029m	€0.026m
4. Misc	€0.204m	€0.183m

**2009
Expenditure
€1.245m**

**2010
Expenditure
€1.482m**

**2011
Expenditure
€1.307m**

SUBHEAD A7

Service	Estimate Provision	Outturn	Outturn Compared With Provision	
			Less/(More) than Provision	%
	€'000	€'000	€'000	
A.7. - Consultancy Services	22	33	(11)	(49.16)

Subhead A7 provides for the cost of consultancy services for the Office. In general terms, this relates to consultancy work associated with ICT, organisational reviews, change management, ISO accreditations etc. The level of consultancy expenditure was low in 2011 as the skills of in-house resources are increasingly being used to deliver those types of services.

Consultancy services of a professional or technical nature which form an integral part of a scheme or project (e.g. architectural services) are normally provided for in the appropriate functional subhead rather than in the Consultancy Services subhead.

The following were the main areas of expenditure in 2010:

Firm	Project	€
Brooker Consulting	Quality Management System	12,541
Delap & Waller	M&E Consulting	20,024

The following were the main areas of expenditure in 2011:

Firm	Project	€
Brooker Consulting	Quality Management System	10,527

Comparison of years 2009 – 2011:

2009	2010	2011
€0.020m	€0.033m	€0.011 m

SUBHEAD A8

Service	Estimate Provision	Outturn	Outturn Compared With Provision	
			Less/(More) than Provision	%
A.8. - Value for Money & Policy Reviews	€'000	€'000	€'000	
	35	46	(11)	(30.18)

This subhead provides for the salaries and expenses of staff involved in value for money reviews in the Office and other costs associated with the reviews.

2010

Firm	Project	Amount
CB Richard Ellis Gunne	Value for Money & Policy Reviews	€45,561

Value for Money and Policy Reviews:

- Property Management –

The final draft report is under consideration.

- Review Topic for 2011 –

The OPW VFM & Policy review topic for the OPW in 2011 is National Historic Properties.

2009
Expenditure
€0.016m

2010
Expenditure
€0.046m

2011
Expenditure
€ Nil

SUBHEAD B
(Subhead C3 for 2011)

Service	Estimate Provision	Outturn	Outturn Compared with Provision	
			Less/(More) than Provision	%
B. - President's Household Staff: Wages and Allowances	€'000	€'000	€'000	
	814	815	(1)	(0.15)

This subhead covers the cost of wages and allowances for the household staff at Áras an Uachtaráin. The staff work a 39 hour (flexible) week over a 7 day period. [Note: The President's Office administrative staff costs are paid from Vote 1 – President's Establishment.]

Staff are employed on fixed term contracts for the duration of 12 months to allow business continuity in the period immediately following appointment of the new office holder and during which time the long-term resource requirements of the Áras will be evaluated in the context of the strategic imperatives of the future President and cognisant of the need to maximise efficiency and reduce pay and other costs where practicable and appropriate.

The following number of events have been held in the Aras:

Year	2008	2009	2010	2011
Events	239	250	307	231

Numbers serving

	1/1/2008	1/1/2009	1/1/2010	1/1/2011
Executive Chef	1	1	1	1
Catering & Services Captain	1	1	1	1
Cook	1	1	1	1
Assistant Cook	1	1	1	1
Relief Cook (on call)	3	3	3	3
Household Assistants (Full-time)	7	7	6	5
Household Assistants (Part-time)	5	5	5	5
"On-call" Household Assistants*	5	7	5	5
TOTAL	<u>24</u>	<u>26</u>	<u>23</u>	<u>22</u>
Of which: Full Time	11	11	<u>10</u>	<u>9</u>
Part Time	5	5	<u>5</u>	<u>5</u>
'On Call'	8	10	<u>8</u>	<u>8</u>

* The panel of "on-call" Household Assistants are called in to replace or supplement the regular staff as required.

* Relief Cook is 'on-call' called in to replace or supplement the cooks as required.

SUBHEAD C 1
(Subhead C4 from 2011)

Service	Estimate Provision	Outturn	Outturn Compared with Provision	
			Less/(More) than Provision	%
C.1 – Grant to Zoological Society of Ireland	€'000 3,000	€'000 2,500	€'000 500	16.67

Explanation for saving: Part of the grant payment was deferred to 2011 as there was no contractual commitment in place for that amount.

BRIEF

Grants paid by OPW to the Zoo:

Year	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
€000's	2,539	2,539	2,539	2,539	2,539	4,000	4,000	4,000	3,000	2,500	100
Cumulative Total (incl previous years)	18,432	20,971	23,510	26,049	28,588	32,588	36,588	40,588	43,588	46,088	46,188

Zoo Income

	2009	2010	2011 (Draft Only)
Visitor Numbers	898,469	963,053	1,005,776
Total Income	€10.537m	€10.906m	€11.150m
Made up from:			
- Gate Admissions	€7.036m	€7.109m	€7.287m
- Shop Takings	€1.495m	€1.372m	€1.442m
- Membership	€1.524m	€1.641m	€1.533m
- Other Income	€0.482m	€0.784m	€0.888m

BREAKDOWN Of C1 EXPENDITURE IN 2010

Bull Elephant House	1,287.73
African Plains	90,462.53
African Savannah	81,004.41
Veterinary Facility inc. ESB Sub Station	630,999.21
TOTAL	803,753.88

2010 Prepayment for C1 €2,241,478

SUBHEAD C 2
(Subhead C5 from 2011)

Service	Estimate Provision	Outturn	Outturn Compared with Provision	
			Less/(More) than Provision	%
C.2 – Grants for Certain Refurbishment Works	€'000 1,500	€'000 2,000	€'000 (500)	 (33.33)

BRIEF

Explanation for Excess: An additional grant payment was made for works brought forward on Glasnevin Cemetery. Virement of funding was pre sanctioned by Department of Finance.

**2009
Expenditure**
€3.475m

**2010
Expenditure**
€2.0m

**2011
Expenditure**
€ 1.0m

An amount of €940,000 was provided to Glasnevin Cemetery in 2011 and an amount of €60,000 was provided to the Irish College in Paris to assist in the conservation and restoration of the Oscar Wilde Tomb in Paris.

SUBHEAD D
(Subhead C.6 from 2011)

Extract from Appropriation Account 2010:

Service	Estimate Provision	Outturn	Outturn Compared with Provision	
			Less/(More) than Provision	%
	€'000	€'000	€'000	
D. Purchase of Sites and Buildings	3,000	8,193	(5,193)	(173.10)

Explanation for Excess: A number of strategic opportunities for purchases arose in 2010. Virement of funding was pre sanctioned by Department of Finance

BRIEF

Subhead D funds cover:

- The strategic purchase of properties
- The perfection of title on existing properties in the state portfolio
- Fees associated with the purchase of property and the perfection of title.

Subhead D is included under the Estate Management Programme for 2012.

Exceptions are land purchases for redistribution, forestry, postal and telecommunications services, civil aviation, agricultural institutions, hospitals and military purposes.

The following sites/buildings were purchased in 2010:

Property	Description	Expenditure
Glanmire GS	Building	862,600
Clare Street 22-25	Building	5,650,000
Merrion Sq West Misc	Services	569,321
Glaway Sluice Barrage	Site	180,000
Hammond Lane	Site/Building	370,000
Heywood Gardens	Building	110,000
Drumshambo DVO	Site	48,407
Coast Guard Station Doolin	Site	350,000
Miscellaneous		53,000
Total		8,193,328

SUBHEAD E
(Subhead C.7 from 2011)

Service	Estimate Provision	Outturn	Outturn Compared with Provision	
			Less/(More) than Provision	%
E. New Works, Alterations and Additions	€'000	€'000	€'000	
<i>Current Year Provision</i> 63,362	83,641	88,977	(5,336)	(6.38)
<i>Deferred Surrender</i> 20,279				

Explanation for Excess: The excess was due to certain projects proceeding more quickly than planned and a number of negotiated dilapidation claims on lease surrenders. Virement of funding was pre sanctioned by Department of Finance.

BRIEF

This subhead provides for the erection and improvement of buildings required by the State e.g. Government Offices, Garda Stations, Cultural Institutions, etc.

Subhead E expenditure (€m) 2001 – 2011										
2001	2002	2003	2004	2005	2006	2007	2008	2009	2008	2001
180.942	167.156	213.638	192.325	122.933	123.847	231.179	257.186	120.591	88,977	55.602

(C) Major Capital Projects

Expenditure was incurred on eleven ongoing major projects during 2010 where the total estimated cost of the individual project will exceed €6.5m. Particulars of these projects are as follows:

Project	Cumulative Expenditure to 31 December 2009	Expenditure 2010 in 2010	Subsequent Years	Total Estimated Project Cost
	€000	€000	€000	€000
Newbridge decentralisation	23,318	3,162	2,809	29,289
Tipperary decentralisation	—	881	14,080	14,961
Wexford decentralisation	18,259	812	680	19,751
Roscommon decentralisation	2,092	11,667	241	14,000
Mallow North flood relief scheme	16,106	2,251	4,344	22,701
Mallow South flood relief scheme	1,283	388	12,329	14,000
Clonmel West flood relief scheme	15,073	3,318	2,809	21,200
Clonmel North flood relief scheme	989	2,169	15,641	18,799
Ennis Upper flood relief scheme	7,878	1,545	4,277	13,700
Fermoy North flood relief scheme	2,557	2,651	4,692	9,900
River Tolka flood relief scheme	17,307	1,050	1,644	20,001

6.6 New Works, Alterations and Additions (Subhead E)

Analysis of Major Expenditure in 2010

Programme Title:

Garda Building Programme
Government Sites & Buildings incl Disability Friendly
Culture
Decentralisation
Heritage

Estimate d Provision	Outturn	2009 Outturn
€000	€000	€000
11,304	12,459	22,576
33,063	36,635	51,219
11,139	10,702	3,519
20,000	20,423	38,906
8,135	8,758	4,371
83,641	88,977	120,591

Total

SUBHEAD F.1
(Subhead C8 from 2011)

Service	Estimate Provision	Outturn	Outturn Compared With Provision	
			Less/(More) than Provision	%
	€'000	€'000	€'000	
F.1. - Maintenance and Supplies	36,730	35,446	1,284	3.5

2010
Expenditure
€35.446m

2011
Expenditure
€35.832m

2012
Estimate
€36.598m

The profile of expenditure across the budgetholders is as follows:

	Expenditure 2011 €000s	Estimate 2012 €000s
BMS/CEW	15,103	15,103
Historic Properties	10,468	9,542
M&E	4,164	3,927
Furniture Branch	1,177	1,310
General Maintenance	4,920	6,716
Total	36,832	36,598

This allocation is included under the Estate Portfolio Management Programme. The monies in the F1 budget are used to maintain the value and condition of the State's property portfolio.

The pay element addresses the direct labour employed by OPW. The non-pay element (€18m) can be subdivided into the following key programmes.

- National Cultural Institutions
- Maintenance of state owned property which is either (1) occupied but cost of works exceed threshold for occupants under Circular 1/94 or (2) Vacant/unallocated.
- Historic properties
- Preventative Maintenance
- M&E specific works
 - statutory maintenance contracts (funded by OPW)
 - optimising power at work
 - sustainable energy

Maintenance is defined as fixing, repairing or replacing like with like. For the most part, within the current allocation, it is focussed on unplanned, reactive works. Where funding allows, planned maintenance programmes are developed.

If maintenance is not carried out on an ongoing basis, it leads to a larger project to restore a building – in many cases resulting in a large capital outlay. If a member of the public injures themselves on state property, this results in compensation claim against State, also coming from OPW Vote if due to defective maintenance issue. In addition, the intrinsic asset value is decreased.

The National Cultural Institutions Act, 1997 made OPW responsible for fabric maintenance and M&E elements of all properties occupied by Cultural Institutions. The nature of these buildings, age and status means that they are specialist in nature, more expensive to carry out works. A lack of maintenance services could lead to failure to comply with current legislative requirements in terms of H&S and could result in a public building being closed and not being in a position to do business. This has a consequential effect on the tourism industry and results in reputational damage to OPW as the State property holder.

As the budget has been cut in recent years, the expenditure is kept under regular review and an itemised list of potential savings has been identified and is being pursued. In relation to properties occupied by OPW, a working group has identified possible rationalisations in terms of co-locating business units and sharing of resources.

The Office is also considering centralising maintenance support systems to streamline our business model and emphasise the client service function – this will be assisted by the extension of the current helpdesk via the development of an integrated Helpdesk function.

SUBHEAD F.2
(Subhead B3 from 2011)

Service	Estimate Provision	Outturn	Outturn Compared With Provision	
			Less/(More) than Provision	%
F.2. - Government Publication Services	€'000 266	€'000 270	€'000 (4)	(1.39)

BRIEF

This subhead covers the cost of publishing Iris Oifigiúil and the operating costs of the Government Publications Service.

Iris Oifigiúil

Iris Oifigiúil is the official journal of the State and is published twice weekly, in hard copy format and on the Internet at www.irisoifigiuil.ie. The cost of type-setting and printing is paid from this subhead.

Government Publications Service

The Government Publications Service provides a sales outlet to the public for Government publications. This primarily comprises legislation, but also includes a range of reports and other publications. The service is provided through a retail shop based in Molesworth Street, Dublin, and a telephone and mail order service which is based in Claremorris, Co. Mayo. Both are supported by a warehouse in Mountshannon Road, Dublin 8.

The Government Publications Office has a central role in the operation of the electronic Statutory Instrument System (eSIS). It also issues Parliamentary Numbers (PRNs) as a service to the Houses of the Oireachtas.

Receipts from sales of Government Publications and advertising in Iris Oifigiúil are brought to account in Subhead J.3 (formerly Y3) and amounted to €1.242m in 2010. The corresponding figure for 2011 was €1,050m and a further reduction is expected in 2012. The reduction in receipts is almost entirely due to lower sales of Government Publications. Reasons include increased use of web based communication, cost cutting by Government Departments and State Agencies and the economic situation generally. Two staff members (civil service grades) who retired in 2010 were not replaced.

All salary costs in connection with the above services are met from Subhead (i) (formerly A1).

Election Services

The Government Publications Service also provides a full election service, covering the provisions of election and referendum stationery, ballot papers, etc. to returning officers throughout the country. All payments to suppliers and service providers are reclaimed from the Department of Finance (Central Fund).

Salaries and Wages associated with the above services are charged to Subhead (i) (formerly A1).

GSA Procurement Services

All of the procurement services formerly carried out by the GSA are now the responsibility of the National Procurement Service (NPS). This change was effective from April 2009.

2009
Expenditure
€0.351m

2010
Expenditure
€0.270m

2011
Estimate
€0.247m

SUBHEAD F.3
(Subhead C9 from 2011)

Service	Estimate Provision	Outturn	Outturn Compared with Provision	
	€'000	€'000	Less/(More)than Provision €'000	%
F.3. - Rents, Rates etc.	127,700	127,908	(208)	(0.16)

The OPW is responsible for the accommodation needs of all Departments, ensuring the best use of State property assets through a balance of ownership, leasing and disposal.

SUBHEAD F.4
(Subhead C10 from 2011)

Service	Estimate Provision	Outturn	Outturn Compared with Provision	
			Less/(More) than Provision	%
F.4. - Fuel, Electricity, Water, Cleaning Materials etc.	€'000 1,423	€'000 1,706	€'000 (283)	 (19.88)

Explanation for Excess: There was an increase in expenditure due to the transfer of responsibility to OPW for a number of vacant or unallocated properties due to office rationalisation.

2009	2010	2011	2012
Expenditure	Expenditure	Expenditure	Estimate
€1.690m	€1.706m	€1.559m	€1.623m

In accordance with Government Decision S13120 dated 14 January 1987 Departments and Offices bear the cost of energy (fuel and light) on their own Vote effective from 1st January 1988.

Subhead F4 deals with utility (electricity, gas and water) costs in relation to:

- (a) Prestigious buildings such as Dublin Castle Conference Centre, Farmleigh, Áras an Uachtaráin, Castletown House and Kilkenny Castle.
- (b) Unallocated space until such time as Departments commence occupancy or prior to disposal / surrender by the OPW.

SUBHEAD F.5
(Subhead B2 from 2011)

Service	Estimate Provision	Outturn	Outturn Compared with Provision	
			Less/(More) than Provision	%
F5 - National Public Procurement Operations Unit	€'000 769	€'000 496	€'000 273	35.49

2009
Expenditure
€0.100m

2010
Expenditure
€0.496m

2011
Expenditure
€1.013m

2012
Estimate
€1,115,000

This subhead covers the operating costs of the National Procurement Service (NPS), which was established within the Office of Public Works in March 2009.

The NPS has been tasked with centralising public sector procurement arrangements for common goods and services including office equipment, stationery and office supplies, electricity, fuel, printing, uniforms and transport. By identifying key markets and analysing procurement trends, the Unit aims to develop a more integrated approach to procurement across the public sector utilising procurement tools such as aggregation and framework agreements. The unit also facilitates collaboration with clients in markets where savings can be achieved through aggregation of requirements. These strategic approaches have and will continue to help achieve real savings and value for money.

The NPS is a centre of excellence for the provision of procurement advice, and will implement procurement policy in line with best practice and Government initiatives, whilst ensuring compliance with EU Directives and National Legislation.

In pursuance of its role in the provision of advice the NPS has launched a new on one-stop-shop website www.procurement.ie which seeks to facilitate and upskill both buyers and suppliers. It has also introduced a standardised suite of procurement documentation (tender and contract as well as guidance material) to assist with the preparation of tender documentation. In addition it has developed a targetted education programme for both buyers and SME's.

The NPS has taken over the management of the public procurement website – www.eTenders.gov.ie. The development of e-procurement strategies in line with the EU Action Plan will continue to ensure standardisation of processes and administrative efficiencies for both public sector buyers and suppliers (e.g. supplier register). In line with these initiatives, continued provision of training will improve the standards of procurement across the public sector.

F6 - Unitary Payments
(Subhead C11 from 2011)

Service	Estimate Provision	Outturn	Outturn Compared with Provision	
			Less/(More) than Provision	%
	€'000	€'000	€'000	
F6 - Unitary Payments	45,750	41,030	5	10.32

Explanation for saving: There were two VAT issues. The first one related to the reverse charge on the construction cost which were estimated at €29m but cost €25.627m. The second VAT issue was due to an anticipated VAT payment which did not materialise in 2010.

	2010 Expenditure	2011 Expenditure
Capital	€32.128m	€20.170m
Current	€8.903m	€34.029m

SUBHEAD G
(Subhead A3 from 2011)

Service	Estimate Provision	Outturn	Outturn Compared with Provision	
			Less/(More) than Provision	%
G. - Purchase of Engineering Plant & Machinery	€'000	€'000	€'000	
	2,920	2,821	99	3.39

BRIEF

This subhead provides for the purchase and upgrade of engineering plant and machinery and transport used on arterial drainage and other engineering operations.

Plant is purchased on the basis of a rolling programme aimed at ensuring compliance with Health & Safety standards and optimal operational efficiency. Approximately €0.5m will be spent on plant and machinery acquisition in 2012.

This Subhead previously included the wages and other costs associated with the operations of the Central Engineering Workshop (CEW), which employs approximately 21 staff at its current location in Inchicore, Dublin. The Workshop provided mechanical design and fabrication services primarily in relation to arterial drainage activities, OPW building maintenance, national monuments and historic properties. Department of Marine state harbour maintenance was also included in the work programme.

In 2010, responsibility for the CEW was transferred to the Buildings Maintenance Services unit of the OPW. As part of this process, the financial allocation for the CEW wages and materials was transferred to Subhead C8 Property Maintenance and Supplies (formerly F.1).

	2009 Expenditure	2010 Expenditure	2011 Expenditure	2012 Estimate
	€2.946m	€2.821m	€0.8m	€0.5m
Capital Items	0.970m	0.929m	0.8m	-
Other Items	1.976m	1.892m	-	-

SUBHEAD H.1
(Subhead A4 from 2011)

Service	Estimate Provision	2010 Outturn	Outturn Compared With Provision	
			Less/(More) than Provision	%
H.1. - Hydrometric and Hydrological Investigation & Monitoring	€'000 1,489	€'000 1,305	€'000 184	 12.3

Explanation for saving: Savings were mainly due to better procurement value for money and delays in a number of contracts.

2009 Expenditure	2010 Expenditure	2011 Expenditure	2012 Estimate
€1.397m	€1.305m	€0.925m	€1.042m

BRIEF

This Subhead provides for the provision, operation and maintenance of hydrometric gauges to measure water levels and river flows and to produce hydrometric data and hydrological analysis for flood risk management in Ireland.

Hydrometric data are required for the design, construction and monitoring of flood risk management infrastructure, and the operation of certain control structures. The data collected are used by the OPW in connection with, for example, investigations into the causes of flooding; design of flood relief schemes; and examination of flood relief proposals from Local Authorities, etc. Such data are essential for the Catchment-based Flood Risk Assessment and Management (CFRAM) Programme, a core programme within OPW's overall flood risk management programme, and are also important at a national level in environmental and climate monitoring, and water resources management.

The data collected are also made available to external organisations and persons who require this data, either on application or via the Internet at www.opw.ie/hydro/home.asp

SUBHEAD H2
(Subhead A5 from 2011)

Service	Estimate Provision 2010	Outturn 2010	Outturn Compared With Provision	
			Less/(More) than Provision	%
H.2. - Drainage and Localised Flood Relief – Design and Construction Works	€'000 50,000	€'000 38,633	€'000 11,367	22.73

Explanation for saving: The savings arose due to delays in advancing a number of flood relief schemes including Mallow South, Clonmel North and Ennis Lower. The delays arose due to post tender clarifications of very competitive tender prices received.

Brief

This subhead provides for the preparation of flood relief schemes and the completion of flood relief works as well as any compensation costs arising from these works.

Year	2006	2007	2008	2009	2010	2011
Expenditure	€14.2m	€23.115m	€24.879m	€36.461m	€38.633m	€34.9M

Main expenditure items in 2010 included:-

- Completion of Phase 1 in **Mallow** with expenditure of approximately **€2.3m**
- Substantial completion of Phase 1 in **Clonmel** and commencement of Phase 2 with expenditure of approximately **€5.5m**
- Substantial completion of Phase 1 in **Ennis** and completion of detailed design of Phase 2 with expenditure of approximately **€2m**
- Substantial completion of Phase 1 in **Fermoy** and completion of detailed design of Phase 2 with expenditure of **€3.5m**
- **Minor Floods and Coastal Protection Programme** with OPW providing funding to local authorities of approximately **€9.7m**
- Construction continued in **Mornington**, Co Meath, the **River Dodder** in Dublin and construction commenced in **Johnstown**, Co Kildare with overall expenditure on these 3 schemes at **€4m**
- Funding of Phase 1 of **Waterford City Flood Relief Scheme** of **€2.7m** which is being undertaken by Waterford City Council
- Provision of funding of **€1.7m** to Bray Town Council with regard to the CPO process for **Bray Flood Relief Scheme**

Main expenditure items in 2011 included:-

- Ongoing works on **Mallow South & West Scheme** (phase 2 of overall scheme) with expenditure of approximately **€4.2m**.
- Ongoing works on **Clonmel North & East Scheme** (Phase 2 of overall scheme) with expenditure of approximately **€7.9m**.
- Completion of **clonmel West Scheme** (Phase 1) with expenditure of approximately **€3.4m**
- Commencement of **Catchment Flood Risk Assessment and Management Studies (CFRAMS)** as outlined in National Programme with expenditure of approximately **€1m**
- **Minor Floods and Coastal Protection Programme** with OPW providing funding to local authorities of approximately **€5.2m**.
- Construction works continued in **Mornington**, Co Meath, **Johnstown**, Co Kildare with expenditure on these two schemes of **€2.5m**
- Completion of Phase A works in **Carlow Scheme** with expenditure of approximately **€1m**
- Final Account of **Ennis Upper Scheme** (Phase 1 of overall scheme) of **€2m**.
- Advance works in **Claregalway**, Co Galway amounting to **€1.4m**.

Total expenditure on Flood Relief since 1996:

	Allocation €	Expenditure €
1996	2.2m	1.4m
1997	5.7m	3.2m
1998	5.1m	4.7m
1999	6.0m	3.6m
2000	12.7m	5.3m
2001	12.1m	10.8m
2002	14.4m	17.7m
2003	20.0m	20.5m
2004	20.559m	15.4m
2005	20m	16.2m
2006	20m	14.2m
2007	32m	23.1m
2008	30m	24.8m
2009	43m	36.5m
2010	50m	38.6m
2011	45m	34.9m
2012	44.5M	
TOTAL		270.9m

SUBHEAD H.3
(Subhead A6 from 2011)

Service	Estimate Provision	2010 Outturn	Outturn Compared With Provision	
			Less/(More) than Provision	%
	€'000	€'000	€'000	
H.3. - Drainage Maintenance	16,821	16,807	14	0.08

2009 Expenditure	2010 Expenditure	2011 Expenditure	2012 Estimate
€17.713m	€16.807m	€15.765m	€15.781m

BRIEF

The 1945 Arterial Drainage Act requires the OPW to maintain completed drainage or flood defence schemes in proper repair and effective condition. Ongoing maintenance costs, channel maintenance, bridge repair and embankment works are the primary elements of this programme. The H3 subhead provides for an average labour force of 265, based in regional offices. Existing drainage schemes cover approximately 20% of the Irish land mass.

This office currently maintains 11,300km of channels and 675km of flood defence embankments. In addition, the maintenance of all structures, sluices, pump stations, bridges etc., forming part of the scheme are included in the annual programme of works.

The construction cost of flood defence schemes is charged to Subhead A.5 (formerly H2). Urban flood relief schemes completed in the past few years that are now being maintained include Sixmilebridge, Cappamore, Ballymackeogh, Dunmanway, Hazelhatch, Duleek, Carrick-on-Suir and Kilkenny.

Where the direct labour force carries out capital flood relief works the costs are charged to Subhead A.5 (formerly H2). In 2010 direct labour programmes were undertaken on the Dodder River in Dublin, Mornington and Johnstown (Kildare).

Drainage Maintenance Programme – Environmental Aspect

To ensure that OPW drainage maintenance operations comply with national and EU legislative requirements the OPW

- liaises with the NPWS / in relation to both the annual maintenance programme generally and specific flood mitigation works proposals in environmentally sensitive areas.
- commissions research into impacts of drainage maintenance on specific protected habitats and species.

Approximately €0.4m was provided for environmental research in 2010.

SUBHEAD I.1.
(Subhead C12 from 2011)

Service	Estimate Provision	Outturn	Outturn Compared with Provision	
			Less/(More) than Provision	%
	€'000	€'000	€'000	
I.1. - Historic Properties	14,508	15,901	(1,393)	(9.6)

BRIEF

This Subhead provides for:

The day to day management, conservation, presentation of 26 Historic Properties, Gardens and Arboreta, including 14 sites that provide a visitor service and/or Visitor Centre. This subhead provides wages for approximately 270 staff.

Maintenance works including minor improvements, essential conservation works, repairs and improvements on health and safety grounds are also paid from this Subhead. Policy responsibility for Heritage Services, including National Historic Properties is vested in the Minister for the Environment, Heritage and local Government.

**2010
Expenditure**

€15.901m

**2011
Expenditure**

€14.200m

**2012
Estimate**

€14.134m

SUBHEAD I.2.

Service	Estimate Provision	Outturn	Outturn Compared with Provision	
			Less/(More) than Provision	%
	€'000	€'000	€'000	
I.2. - National Monuments	15,222	15,557	(335)	(2.20)

2009
Expenditure
€17.340m

2010
Expenditure
€15.557m

2011
Expenditure
€14.566m

BRIEF

This Subhead provides for the conservation, maintenance and upkeep of some 750 national monuments in State care, including 54 sites that provide a visitor service and/or centre. This subhead includes wages for approximately 340 industrial staff. (In addition OPW manages an Apprenticeship Programme funded by the Dept. of the Environment, Community and Local Government through the National Development Plan, which provides Apprenticeships in the main skills crucial to the National Monuments area – Carpentry, stonecutting and stonemasonry). These staff are based at 6 National Monument Depots in Athenry, Dromahair, Trim, Kilkenny, Mallow and Killarney. Other than wages the main expenditure headings are purchase of materials and the maintenance and operation of some 54 visitor sites. The allocation also funds a wide range of important conservation projects across the length and breadth of the country.

Projects being undertaken with funding under the National Development Plan from the Department of Environment, Community and Local Government.

- Cormac's Chapel, Rock of Cashel, Co. Tipperary (major conservation works)
- Nenagh Castle, Co. Tipperary (restoration of the Keep and building of a Visitor Centre)
- Boyle Abbey, Co. Roscommon (re-building of the north aisle)

Minor works carried out by the District workforces include routine maintenance and upkeep of National Monuments in State care throughout the Country.

SUBHEAD I.3.
(Subhead C12 from 2011)

Service	Estimate Provision	Outturn	Outturn Compared with Provision	
			Less/(More) than Provision	%
I.3. - Education and Visitor Services	€'000	€'000	€'000	
	7,652	7,752	(100)	(1.31)

2009
Estimate
€8.189m

2010
Expenditure
€7.752m

2011
Expenditure
€7.600m

BRIEF

The subhead provides for the

- operational costs associated with the provision of a high quality visitor service at selected built heritage sites throughout the country at which a Guide Service is provided. With the inclusion of Heritage Properties guides in 2011, a Guide Service was provided at nearly 70 sites. Expenditure was incurred in 2011 on pay, travel, subsistence and other expenses for up to approximately 450 Guides of which over 355 were seasonal contract holders (a portion of which worked on a reduced hours basis)
- production of site-specific leaflets
- purchase for re-sale of heritage related publications at OPW sites
- marketing of heritage sites to the extent that is required to fulfil customer service obligations including the production of brochures and the maintenance of the heritageireland.ie website.
- programme of events at built heritage sites including those that are arranged in connection with Heritage Week

SUBHEAD J – Appropriations in Aid
(Subhead D from 2011)

Service	Estimate Provision	Realised	Outturn Compared with Provision	
			Less/(More) than Provision	%
	€'000	€'000	€'000	
J -Appropriations-in-Aid	25,231	27,965	(2,734)	(10.84)

4 Receipts

4.1 Appropriations-in-aid

	2010 Estimated €000	2010 Realised €000	2009 Realised €000
1. Rents, licence fees, etc.	3,123	4,206	3,542
2. Events and Facilities Management	1,437	1,258	1,404
3. Receipts for Government publication services	850	1,242	1,137
4. Recoveries for services carried out on repayment or agency basis	8,704	8,841	9,602
5. Sales at National Monuments and Historic Properties Visitor Centres	501	481	546
6. Admission charges at National Monuments and Historic Properties	5,045	4,866	5,012
7. Miscellaneous, including fees, disposals etc.	1,298	1,931	5,557
8. Receipts in respect of bank interest, penal interest, etc.	223	99	224
9. Receipts from pension related deduction on public service remuneration	4,050	5,041	4,423
Total	25,231	27,965	31,447

Explanation of significant variations

An explanation is provided below in the case of each heading where the outturn varied from the amount estimated by more than €100,000, and by more than 5%.

Headin g	Less/(more) than estimated €000	Explanation
1	(1,083)	Rental income was greater than anticipated due to additional receipts from rents and mast licences.
2	179	The shortfall in receipts relates to a number of event cancellations and greater usage of conference facilities by non paying Government Departments.
3	(392)	The additional receipts related to increased sales of certain publications and an increase in Iris Oifigiúil advertising.
7	(633)	The excess is mainly due to unexpected receipts for dilapidation costs on lease surrenders.
8	124	The reduced receipts in bank interest was a result of the lower interest rates applying in 2010 when compared to 2009.
9	(991)	The surplus was due to actual receipts exceeding the published estimate.